

# Bylaws of the OBG Men's Billiard Club

## Article I. NAME & PURPOSE

Section 1. Name - The name of this organization shall be the OBG Men's Billiard Club.

Section 2. Purpose - The purpose of this organization shall be:

- A. Conduct league play as governed by the rules of the organization.
- B. Promote the enjoyment of pocket billiards and friendship among the members.

## Article II. MEMBERSHIP

Section 1. Eligibility - Membership shall be open to any male resident of The Villages upon payment of the dues as outlined in Article II, Section 2. At the beginning of every session, each member will be asked to show their Village ID. This is a requirement of The Villages for our use of the recreation centers. Please have your Village ID with you at the beginning of each session. We will be checking picture and year.

Section 2. Classes of membership

- A. Regular member – Anyone meeting the requirements of eligibility in Section 1 being in good standing with regard to dues as outlined in Section 3.
- B. Honored member – Any regular member having been nominated to become an Honored member by the Executive Committee and having received a majority vote on that nomination by the Executive Committee shall be an honored member for life.

Section 3. Dues

- A. Regular Member - Dues shall be \$10.00 per year. The club reserves the right to increase the amount of dues at any time should the need arise.
- B. Honored member – Honored members shall be exempt from the annual dues for life.

Section 4. Joining – New members can join at any time of year. However, the player selection draft is held one week after the end of each session. Teams are formed at that time and all eligible players that have signed up for the next session will be placed on a team. Members that sign up following the draft will be added to the substitute list to be used if a team is missing a player during the season. If there are teams with openings or if openings occur on any of the teams the players on the substitute list will be assigned to the team that needs a player but, the player rating needed must match the rating of the

player assigned to the team. Players on the substitute list will be put into the player draft for the next session. All members are required to agree to follow the code of conduct and fill in the Villages waiver form.

Section 5. Session Enrollment - A signup sheet is posted on the bulletin board at Silverlake. Applicants who want to become members can enter their names on the signup sheet at any time. At the end of each session a list of players that are currently playing will also be posted; players not wishing to play in the next session can indicate so on that list.

Section 6. Suspension – A member may be suspended by the executive committee for wantonly violating any of the rules and regulations contained herein, in the Villages Code of Conduct, or in the OBG Men’s Billiard Club Rulebook. A suspended member may request a hearing for reinstatement by the executive committee. The executive committee may grant or deny the request for a hearing.

### **Article III. Receipts and Expenditures**

#### Section 1. Receipts

- A. The Treasurer will maintain a bank account for the receipts of the club.
- B. The Treasurer will maintain a record of the bank account and give a quarterly report to the executive committee.
- C. The Treasurer will maintain a petty cash fund of \$100 to reimburse the President or Vice President for expenses incurred for normal club operations.

#### Section 2. Expenditures

- A. Receipts of the club shall be used by the club to pay expenses incurred for regular operation of the club and for no other purpose.
- B. The Executive Committee shall execute contracts entered into on behalf of the club in excess of \$250.00; amounts below \$250.00 may be executed by the President or Vice President.
- C. All expenses for reimbursement paid by the OBG Men’s Billiard Club must be documented.
- D. All receipts for reimbursement must be received by the Treasurer not later than the first Wednesday of the month or reimbursement may be delayed.

### **Article IV. Prizes**

Section 1. Prize Fund - At the start of every session each member that was on one of the top three teams (and ties) during the last season that player played will not be required to contribute \$10 to the prize fund; instead the club will

contribute \$10 to the prize fund for that player. All other players playing in that session are required to contribute \$10 to the prize fund.

- A. You must play in 50% of the matches in a session to receive any prize money.
  - 1. If a player joins a team with less than 50% of the matches remaining, no prize fund money shall be collected from that player.
  - 2. \$10 prize fund fee shall be returned to any player not playing the minimum number of matches.
- B. All money in the prize fund is distributed to the members playing in the session as follows:
  - 1. The total number of points earned by all teams for all matches is calculated (this number may be less than the number of weeks played multiplied by the maximum number of points per match (16) multiplied by half the number of teams in the league. The reason that it may be less is because not all matches are guaranteed to play to conclusion due to time constraints and forfeits.
  - 2. Added to this total the first-place team is awarded an additional 40 points, the second-place team is awarded an additional 30 points, the third-place team is awarded an additional 20 points, and the fourth place team is awarded an additional 10 points.
  - 3. 10% of the total amount of the prize fund (that is, \$1 of the \$10 per player collected at the start of the session) is put aside for prizes to be awarded at the semi-annual parties.
  - 4. The remaining amount of money in the prize fund is divided by the total number of points as calculated above. The result is the amount of money per point.
  - 5. The amount-per-point as calculated above is multiplied by the number of points that each team earned during the session to come up with the amount of money that each team receives from the prize fund; that amount is divided by the number of players on that team that will receive prize money and is rounded to the nearest twenty-five cents.

## **Article V. OFFICERS**

Section 1. Officers - The officers shall be a President, Vice-President, Secretary, Treasurer, and possibly one or two Second Vice-Presidents.

Section 2. Eligibility - The president shall be a member of the OBG Billiard Club in good standing for at least one year.

- Section 3. Election - The officers shall be elected at the last general meeting of the year. If the slate of candidates recommended by the nominating committee is unopposed voting by acclamation will be accepted. If a validated petition nominates another slate the President will declare an election be held. Election will be determined by a plurality of the votes cast. Votes will be cast for a slate of candidates in its entirety. The ballot will contain the slate of officers recommended by the nominating committee and any other slate of candidates that have met the requirements to be placed on the ballot. If the slate that receives the plurality of the votes does not contain a candidate for each office, then the remaining offices will be filled from the slate receiving the next highest number of votes for that office.
- Section 4. Term - The officers shall serve for one year and their term of office shall begin at the commencement of the next season following the election.
- Section 5. Term Limits – There are no restrictions regarding the number of terms that an officer may seek.
- Section 6. Vacancy - If a vacancy occurs in the office of President, the Vice-President shall assume the office for the remainder of the term. Vacancies in any other office shall be filled by appointment by the President.

## **Article VI. DUTIES OF OFFICERS**

- Section 1. President - It shall be the duty of the President to:
- A. Preside at meetings.
  - B. Vote only in case of a tie.
  - C. Represent the organization.
  - D. Appoint committee chairmen subject to the approval of the Executive Committee.
  - E. Serve as an ex-officio member of all committees except the nominating committee.
  - F. Perform such other duties as ordinarily pertain to this office.
- Section 2. Vice-President - It shall be the duty of the Vice-President to:
- A. Preside in the absence of the President and serve as chairman of the Nominating Committee.
  - B. Maintain computer copies of the bylaws, rules, and definitions of the club.
  - C. Maintain a current roster of membership.
- Section 3. Secretary - It shall be the duty of the Secretary to:

- A. Record the minutes of all meetings.
- B. Keep a file of the organization's records.
- C. Issue notices of meetings and conduct the general correspondence of the organization.

Section 4. Treasurer - It shall be the duty of the Treasurer to:

- A. Receive all funds and pay same on orders of the Executive Committee and signed by the President.
- B. Collect, maintain, and distribute the prize fund for each session.
- C. Keep an itemized account of all receipts and expenditures and make reports as directed.
- D. Make a yearly audit to the membership at the end of each calendar year.

Section 5. Second Vice-President – It shall be the duty of a Second Vice-President to:

- A. A Second Vice-President will have his duties assigned by the President.
- B. A Second Vice-President is usually appointed by the President as needed.

## **Article VII. MEETINGS**

Section 1. Meetings - General meetings shall be held twice yearly.

Section 2. Captains Meetings - Captains meetings will be held following the last week of every session. New teams are chosen in a draft at the Captains Meeting. Captains must attend the Captains Meeting. Any Captain that misses two consecutive Captains Meetings will be removed from Captaincy.

- A. SELECTION SEQUENCE: the selection sequence is set according to the sequence of finish during the previous session as described in Article VII. Section 2.B.
- B. DRAFT SELECTION ROUNDS: There will be three rounds of drafting. During the first and third rounds the selection sequence shall be in the reverse order of finish with any new teams selecting first. During the second round the teams shall draft in the order of finish with the any new teams selecting last.
- C. PLAYER PRE-SELECTION: returning captains whose team finish seventh place or lower will be allowed to retain one or more players from their team of the previous session. The League Operator shall assign the round in which a pre-selected player shall be selected. The rule of thumb used for assigning a round for retained players is as follows: if a captain retains only one player that player will be assigned to the second round with the captain having

selections in the first and third rounds; if a captain retains two players one player will be assigned to the first round and the other player will be assigned to the third round with the captain having a selection in the second round. Returning captains whose teams finished first, second, or third may not retain any players from the previous session.

Note: Captains that have a family member on their team or have special needs players may be allowed to retain such players on the team regardless of their place of finish at the discretion of the executive committee.

- D. **PLAYER SELECTION:** captains shall select one player in each round in which the captain is eligible to select a player. A captain is not eligible to draft a player in a given round if he has retained a player from the previous session and the League Operator has assigned that player to be selected in that given round. In this case, his turn is passed during that round and the draft continues with the next captain in the selection sequence that is eligible. Once a player is selected by a captain that player is no longer available for selection in the draft. The selection of players continues until all teams have four players or until all available players are selected, whichever occurs first.

Section 3. Quorum - A quorum shall consist of a majority of members.

Section 4. Parliamentary Authority - Robert's Rules of Orders, shall govern this organization in all cases to which they are applicable and in which they are not inconsistent with these bylaws.

## **Article VIII. COMMITTEES**

Section 1. Executive Committee - Management of this organization shall be vested in an Executive Committee responsible to the entire membership to uphold these bylaws. The Executive Committee acts on any changes or additions to the definitions and rules that govern weekly play as submitted by the Rules Committee.

- A. Membership - This committee shall consist of the officers as listed in Article V.
- B. Meetings - This committee shall meet at least once between general meetings of the organization to organize and plan future activities.

Section 2. Rules Committee - A rules committee composed of the Vice President as chairman and three other members shall be appointed by the President at the beginning of his term. The duties of this committee are:

- A. Review all proposed changes to the existing definitions and rules that govern weekly play and submit recommendations to the Executive Committee as to whether the rule should be adopted.
- B. Review and rule on any protest arising during the playing of a match.

- Section 3. Nominating Committee – A nominating committee composed of three members shall be appointed by the President at the beginning of his term. The nominating committee will solicit and select candidates to run for elective office; compose the ballot; count returns; and report election results to the Executive Committee and membership. The duties of the nominating committee shall be:
- A. Determine which positions will be vacant and search for appropriate candidates for those positions (provides prospective candidates with job descriptions before they agree to run). Only members in good-standing can be considered for office. The slate of candidates recommended by the nominating committee will be placed on the ballot. Additionally, any name presented from the membership that meets the above requirements and presenting a list of names representing 5% or more of the active membership shall be added to the ballot. These names must be received by the Nominating Committee at least 7 days prior to the election to be placed on the ballot. The nominating committee will assist interested members in presenting a slate of candidates if necessary. Current office holders will be included on the ballot if the office holder desires to be placed on the ballot.
  - B. The committee chair or a designee must attend all Executive Board meetings.
  - C. Recommend one slate of candidates to the Executive Board for approval. Present any other slate that meets the requirements stated in these bylaws.
  - D. Prepare ballots for the meeting.
  - E. Count the ballots and report the results to the Executive Board. In the event of a tie vote for any office, the successful candidate shall be determined by re-balloting the membership. In the event of a second tie, the matter shall be settled by the Chair of the Nominating Committee drawing straws.
- Section 4. Prize Committee – A prize committee composed of the Treasurer as chairman and three other members shall be appointed by the President at the beginning of his term.
- Section 5. Evaluation Committee – An evaluation committee consisting of a chairman and at least four other members of the club shall be appointed by the President at the beginning of his term. The Evaluation committee shall:
- A. Evaluate the Captains prior to the seasonal draft meetings
- Section 6. Special Committees - The President shall have the authority to appoint any special committees, with the approval of the Executive Committee, from time to time as need demands.

## **Article IX. Rules and Definitions**

Section 1. Weekly play in the OBG Men's Billiard Club League is governed by the following document which is maintained by the Vice-President:

A. *RULEBOOK FOR OBG MEN'S BILLIARD CLUB*

Section 2. Changes and additions to the rules and definitions that govern weekly play must be submitted to the Rules Committee.

## **Article X. AMENDMENTS**

Section 1. Selection - These bylaws may be amended by a majority vote of the Executive Committee.

Section 2. Notice - All members of the Executive Committee shall receive advance notice of the proposed amendment at least five days before the meeting.

## **Article XI. Procedure**

Section 1. "Roberts Rules of Order Newly Revised" shall be the parliamentary procedure for all business meetings.